

THURSDAY, FEBRUARY 18, 2021 1:30 PM  
via Electronic Participation

## **AGENDA**

# **SPECIAL MEETING AGENDA**

**Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Special Session on February 18, 2021 at 1:30 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **REGRETS:**

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Director of Operations – Greg Storms, Fire Chief – Colin Shewell, Treasurer – Kristen McGill, Drainage Superintendent – Andrew Neely

### **ALSO PRESENT:**

Members of the public and press

### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of

the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel & website.

Thank you.

## **2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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### **Conflict of Interest Reporting Form**

- **Councillor** [02 C CONFLICT OF INTEREST REPORTING FORM Councillor](#)
- **Deputy Mayor** [02 DM CONFLICT OF INTEREST REPORTING FORM Deputy Mayor](#)
- **Mayor** [02 M CONFLICT OF INTEREST REPORTING FORM Mayor](#)

## **3. ADDITIONS TO THE AGENDA**

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated February 18, 2021 be accepted as presented.

## **4. DELEGATIONS AND PRESENTATIONS**

**5. CONSENT AGENDA**

**6. COMMITTEE OF ADJUSTMENT**

**7. PUBLIC MEETINGS**  
UNDER THE \_\_\_\_\_ ACT

**8. STAFF REPORTS**

- a. Fire
- b. Administration
- c. Building
- d. Finance
- e. Facilities and Recreation
- f. Public Works

**9. NOTICE OF MOTION**

**10. CORRESPONDENCE AND PETITIONS**

- Action

**11. UNFINISHED BUSINESS**

STAFF REPORTS

- a. Finance
  - i. 2021 Utility Budget

[11 a Utility Budget 2021](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council adopt the 2021 Utility Budget to prescribe the annual water and sewer rates for 2021, as approved in 2013.

- b. Operations

i. Condition Assessments of Roads & Sidewalks

[11 b i Condition Assessment of Assets Street Scan, Road & Sidewalk](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approve the proposal as provided by Street Scan in the amount of \$27,557 (tax included) for the Assessment of all Hard Surface Roads and Sidewalks within Southwest Middlesex.

ii. McFarlane Drain – Section 78 Improvement

[11 b ii McFarlane Drain 78 Zwambag accept request](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council accept the section 78 request from Conc. 5 Lot 21, Gerald & Johanna Zwambag, dated January 24, 2021 to replace their access bridge.

THAT staff contact the land owners and the Conservation Authority for feedback and bring back the findings to council.

CORRESPONDENCE AND PETITIONS

c. MLHU 2021 Request for Mosquito Larviciding Permits

[11 c Southwest Middlesex Mosquito Larviciding Permits letter 2021](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Southwest Middlesex Council support local action by the Middlesex-London Health Unit to reduce the risk of West Nile Virus including larviciding catch basins and other surface water locations within our jurisdiction. In addition, the Municipality of Southwest Middlesex supports any permit application for West Nile Virus control submitted to the Ministry of the Environment and Climate Change from an appropriately licensed exterminator contracted by a private property owner, to apply a larvicide into catch basins located on private property within the Municipality of Southwest Middlesex.

- d. Wilton's Mini Mart (Melbourne) located at 21933 Melbourne Rd is requesting municipal approval, required by the Liquor Control Board of Ontario (LCBO), to open their Convenience Outlet for sale of alcohol on statutory holidays in 2020.

[11 d Request for Approval - Wiltons Mini Mart](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Council of the Municipality of Southwest Middlesex approves the sale of alcohol at Wilton's Mini Mart, 21933 Melbourne Rd, on the statutory holiday dates of February 15, 2021; May 24, 2021; July 1, 2021; September 6, 2021 and October 11, 2021.

**12. NEW BUSINESS**

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

**13. COUNTY COUNCIL AND CONFERENCE UPDATE**

**14. ANNOUNCEMENTS**

**15. CLOSED SESSION**

Closed session not anticipated.

**16. BY-LAWS**

1. By-law No. 2020/014

[16 2021 014 Confirming 18Feb Meeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex February 18, 2021

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2021/014 be given first, second, third and final readings.

**17. FUTURE MEETINGS (subject to change)**

**18. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.